

## English Literacy and Civics Education (EL Civics) Civic Participation Additional Assessment Numbering

### 1. Agency Focus Area Assignment.

- Open the agency record.
- Check the box “Civic Participation.”

Agency

Licence Number: AutoCreate PK

Agency ID: 4908

Description: Rolling Hills Adult School

Funding Sources:

- ☐ 225 Funding
- ☐ 231 Funding
- ☒ Civic Participation

EL Civics:

- ☐ Citizenship Preparation

- Save the agency record.

### 2. Civic Participation Class Assignment.

- Open the Class Record for those classes that provide Civic Participation instruction.
- Select “Civic Participation” in the EL Civic.

Agency: 4908 - Rolling Hills Adult School

Site: 1 - North Campus

Class ID: 7002 Course Code:

Description: EL Civics - Evening

Teacher: 124 - Ruben, Mr

EL Civics: Civic Participation

- Save the class record.

### 3. Additional Assessment Lister.

- Open the additional assessment lister.

b. Click the “new” icon



c. Select the additional assessment number approved by CDE for your agency use. The example shows Pre-Approved EL Civics Objective 4 in the process of selection.

d. Type in the title or description of the additional assessment in the description field.

e. Save the additional assessment.

#### 4. Additional Assessment Form Numbers.

- Use CASAS form numbers 001C through 100C for additional assessment numbering in Civic Participation instruction.
- CASAS assigned TOPSpro form numbers 001C through 045C for CDE pre-approved additional assessments and 046C through 100C for other additional assessments approved by CDE that the agency created.
- Additional assessment numbering depends on CDE approval. This example shows two pre-approved additional assessments and one other agency-created additional assessment.

Additional Assessment Lister			
Agency	Form	Objective	Description
4908 - Rolling Hills Adult School	004C - Pre-Approved EL Civ	4	Housing
4908 - Rolling Hills Adult School	023C - Pre-Approved EL Civ	23	Community Resources
4908 - Rolling Hills Adult School	046C - Agency EL Civics Ob	46	Agency Title or Description

### List of Pre-Approved Civic Participation Additional Assessments Form Numbers

Competency Area	Form #	Description or Title
Consumer Economics	001C	Banking
	002C	Complaints
	003C	General
	004C	Housing – Obtain Services
	005C	Housing – Rights
	006C	Housing – Basic Issues
	007C	Insurance
Community Resources	008C	Advocacy
	009C	Childcare
	010C	Directory
	011C	Diversity
	012C	Department of Motor Vehicles
	013C	Education - School Systems
	014C	Education – Opportunities
	015C	Emergency – Available Services
	016C	Emergency – Procedures
	017C	Resolving Family Problems
	018C	Senior Services
	019C	Immigrant Resources
	020C	Parenting – Child’s Extra-curricular Activities
	021C	Parenting Skills
	022C	Recreation
	023C	Resources
	024C	Security
	025C	Volunteers
	026C	Costs
	027C	Emergencies
	028C	Health Care
	029C	Insurance
	030C	Pharmacy
	031C	Substance Abuse
Employment	032C	Job Requirements
	033C	Resources – Training
	034C	Resources – Services
	035C	Rights
	036C	Safety
	037C	Soft Skills
	038C	Citizenship Preparation – Basic Organizations
Government and Law	039C	Citizenship Preparation – Voting
	040C	Citizenship Preparation – History and Government
	041C	Citizenship Preparation – Naturalization Process
	042C	Citizenship Preparation – People and Events
	043C	Environment
	044C	ID Cards
	045C	Law